



CANNON BUILDING
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DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, November 2, 2011 at 1:30 p.m.
PLACE:	861 Silver Lake Blvd., Conference Room B, Second floor, Dover, Delaware
MINUTES APPROVED:	December 7, 2011

MEMBERS PRESENT

Kenneth Freemark, RA, Professional Member, President
Joseph Schorah, Public Member, Secretary
Kevin Wilson, RA, Professional Member
John Mateyko, RA, Professional Member
Peter H. Jennings, RA, Professional Member
Prameela Kaza, Public Member
Brian Lewis, Public Member
Elizabeth Happoldt, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Andrew Kerber, Deputy Attorney General
Nicole M. Williams, Administrative Specialist II

ABSENT

Richard Wertz, RA, Professional Member

OTHERS PRESENT

Louis DeLosso

Call to Order

Mr. Freemark called the meeting to order at 1:37 p.m.

Review and Approval of Minutes

The Board reviewed the minutes of the October 5, 2011 meeting. Ms. Kaza made a motion to accept the minutes as submitted, seconded by Mr. Mateyko. Motion carried unanimously.

Unfinished Business

Review of Tabled Re-Application for Louis DeLosso

The Board moved to agenda item 3.2 to allow for legal representation by the DAG, Mr. Kerber.

The Board moved back to agenda item Ms. Williams advised the Board of the situation with Mr. DeLosso's application. Mr. Kerber offered Mr. DeLosso the floor to address the Board. Mr. DeLosso explained his situation to the Board and provided him with copies of the action taken on his license back in 1998 by the States of NJ and PA. The Board reviewed the documentation. Mr. Jennings had to recuse himself from the discussion. Mr. Schorah made a motion to approve the re-application for Mr. DeLosso and grant him licensure, seconded by Mr. Freemark. Motion carried by majority vote as Mr. Jennings did not vote.

Review and Discussion of Proposed Regulation Changes

Mr. Jennings stated that he and Mr. Wilson have been working on the regulations and that Mr. Wilson will be providing copies of the proposed changes to the Board. Mr. Jennings provided the Board copies of the proposed statute changes regarding section 307 (a)(2), which will allow the statute to adopt regulations consistent with the NCARB guidelines governing practical training in the intern development program and deleting section 307(f) as that section has is an incorrect reference to a previous version of the statute and is no longer applicable. Mr. Wilson provided the Board with the proposed regulation changes. Mr. Wilson stated that the regulations were changed to conform to NCARB's model law and regulations. The Board reviewed and discussed the proposed regulation changes and suggested a few amendments/revisions to the proposed regulations. The Board specifically discussed the hardship extension rule and amended the language. Mr. Schorah directed the Board to review Rule 6.7 regarding revocation, suspension, cancellation, or non-renewal of registration. Mr. Schorah suggested amending the rule to include language referencing a fee if the licensee does not comply with the rule. The Board agreed. The Board further discussed. Mr. Jennings stated that additional to the proposed changes he suggests the Board adopt an emeritus status [inactive status] for licensees. Ms. Williams advised that licensees have frequently asked about emeritus status. The Board discussed. The Board determined they would like to adopt an emeritus status language in the rules. Mr. Jennings and Mr. Wilson will research this matter further. Mr. Freemark stated to add to December agenda the final draft of proposed changes to the rules and regulations for the Board to take a vote to proceed with noticing the public hearing. Ms. Williams requested that the Board go back to agenda item 3.1 for review of the proposed to deny application for Louis DeLosso before continuing forward on the agenda as Mr. DeLosso was present to answer questions by the Board. The Board referred back to agenda item 3.1. Ms. Kaza left the meeting at 2:30 p.m.

Status of Complaints - 07-08-10 and 07-09-10

Ms. Williams advised the Board that the Division investigated both cases and then determined there was merit for further review. However, the Attorney General's office reviewed the cases and determined there was not sufficient evidence to file a formal complaint and dismissed both cases. The Board would like to have the dismissal letters that Mr. Collins received regarding both complaints. Ms. Williams forward the Board's request to Mr. Collins. Ms. Williams will follow up with the Board at the next month's meeting.

Section 311 Issuance and Renewal of Certificate of Registration – Discussion to Revise Statute Language

Ms. Williams advised that the current statute does not conform to the flat fee for processing license renewals, but, rather speaks of prorated fees. Mr. Kerber advised the Board to change the language and submit that to Mr. Collins with the bill to clean up the statute. Mr. Kerber stated to the Board the proposed language that would correct the matter. The Board approved and the proposed language will be submitted.

New Business

Review of Certificate of Authorization Applications

Mr. Wilson made a motion to ratify the Certificate of Authorization license issued to GWWO, Inc., seconded by Mr. Schorah. Motion carried unanimously.

Review of Reciprocity Applications – NCARB Certificate – Ratify Listing

John Mangan
David Rudzenski
Gary Semling
Carolyn Rickard-Brideau

Mr. Schorah made a motion, seconded by Mr. Wilson to ratify the above listing of approved NCARB certified architects. Motion carried unanimously.

New Complaint Assignments

Complaint 07-03-11 was assigned to Mr. Schorah.
Complaint 07-04-11 was assigned to Mr. Wilson.
Complaint 07-05-11 was assigned to Mr. Jennings.
Complaint 07-06-11 was assigned to Mr. Freemark.

Other Business Before the Board (for discussion only)

Mr. Wertz was not present at the meeting as he was out of the country.

Public Comment

There was no public comment.

Next Scheduled Meeting

The next meeting will be held on December 7, 2011 at 1:30 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Adjournment

With no further business before the board, Ms. Mateyko made a motion to adjourn the meeting, seconded by Mr. Schorah. The motion carried unanimously. The meeting adjourned at 3:00 p.m.

Respectfully submitted,



Nicole M. Williams
Administrative Specialist II